

SNA Board Meeting Minutes 11-16-2016

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:27 PM by Chair Javed Mohammed

Board Members Present: Javed Mohammad, Ahmad Abuatieh, Kathryn Martin, Abdul Khadeer

Board Members Absent: Mohamed Omar, Abdul Ahmed

Others Present: Lulzim (Luli) Axfhijaj, Maureen Kroening

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to adopt meeting agenda by Abdul Khadeer to add Board Meeting times/dates and Second by Javed Mohammad, motion passes unanimously

Motion to approve meeting minutes from 10-19-16 by Ahmed Abuatieh and Second by Javed Mohammad

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Enrollment Update We are still at 161 for enrollment. We have heard that a couple students might be leaving. However, there have also been reports of new students.	Lulzim	6:36-6:38
2	Academic Update Review of Term 1 COMP Dashboard. There have been interventions in place for 3 rd grade, where 0% of the students scored 80% or above on their COMPs. The teachers recently participated in MAP/NWEA training. Additionally, teachers are in process of formal evaluations. For the remainder of the year, there will be school-wide assemblies each month that focus on a specific quality/character trait. This month, we are anticipating guest speakers for the Middle School that will focus on team-work and bullying. As an update to office visits, we are seeing less visits from the same students but new students have been	Lulzim	6:38-6:49

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	visiting the office recently.		
3	<p>Financial Reports</p> <p>The budget is made with an enrollment of 155 students. The budget statement is from October 31st. We have 2 students in Special Education. Both students require services. The funding will come from the state.</p> <p>Motion to approve the financial report as presented by Adul Khadeer and second by Ahmad Abuatieh, motion passes unanimously</p>	Lulzim	6:58-7:08
4	<p>Staffing</p> <p>The 4th grade teacher is no longer with SNA. The building substitute who is a licensed teacher will be in the 4th grade classroom until we hire a new 4th grade teacher.</p>	Lulzim	7:08-7:11
5	<p>Board Development Plan/ Annual Training</p> <p>Javed brought an example of a board development and calendar that we can use as a model. It has been recommended that we develop one of our own and set a 5-year plan. Some of the things we need to look at is reviewing our budget. Our budget is due in May. There have been plans to meet in March to plan and revise the budget.</p> <p>The board discussed having a binder for each board member. The binder would contain board documents and meeting minutes.</p> <p>Training is on January 7th, 2017.</p>	All	7:11-7:17
6	<p>Board Meeting Time/Dates</p> <p>There has been discussion about changing the date/time of the meeting. Tuesdays or Wednesdays at 6:30pm was offered as an alternative. We will check with all board members before approving this change. We will not adjourn for the month of December as it is during winter break. We will decide at our next board meeting in January at 6:00pm.</p>	All	6:49-6:58
7	<p>Discussion and Approval of Annual and World's Best Work Force Report</p> <p>The Annual Report is the 2015-2016 data. Board members reviewed last year's reports.</p>	Lulzim	7:17-7:24

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	Motion to approve the Annual and World’s Best Work Force with removal the word, “at least” by Javed Mohammad second by Ahmed Abuatieh motion passes unanimously		
8	<p>Conferences</p> <p>Conferences will be held on 11/17 and 11/18. There will be a staff dinner provided on 11/17. A few middle school parents are concerned with student’s report cards. These concerns will be addressed during conferences. The board discussed how these concerns will be addressed.</p> <p>There will also be a book-fair during conferences.</p>	Lulzim	7:24-7:31

Adjournment

Motion for adjournments made by Ahmed Abuatieh and second by Javed Mohammad. Motion passes unanimously. Meeting adjourned at 7:32pm.