

SNA Board Meeting Minutes 3-2-2023

(Approved 3/30/23)

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:33 PM by Board Chair Javed Mohammad

Board Members Present: Javed Mohammad, Abdul Khadeer, Ahmed Adam, Mackenzie Meyers

Board Members Absent: Natoli Umer

Others Present: Eman Ibrahim, Magdy Rabeaa & Susan Wong

Community Comment: 5-10 minutes:

None

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the amended meeting agenda made by Ahmed Adam and seconded by Javed Mohammad. Motion passes unanimously.

Motion to approve the previous meeting minutes made by Abdul Khadeer and seconded by Javed Mohammad. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	<p>Financial Reports: Ms. Eman presented the October 2022, November 2022 & December 2022 Financial statements from EdFin to the Board for review.</p> <p>Our new accounting firm, BerganKDV will present the financial statements quarterly to the Board in the future.</p> <p>The Finance Committee will meet monthly to review statements</p> <p>Motion to approve the October 2022, November 2022 & December 2022 Financial Report was made by Abdul Khadeer and seconded by Ahmed Adam. Motion passes unanimously.</p>	Eman Ibrahim	6:40-6:45

2	<p>Board Elections: Board members are up for re-election.</p> <p>Ms. Eman proposed Ms. Hamada (SNA Dean of Students) as the election commissioner. She will confirm with her & proceed.</p> <p>Motion to approve the permission for Eman Ibrahim to find/recruit an election commissioner was made by Javed Mohammad and seconded by Ahmad Adam. Motion passes unanimously.</p>	Eman Ibrahim	6:45-6:50
3	<p>Calendar Update: Eman proposed that Monday, April 24th 2023 become a school day, to make-up for snow day & maintain hours of instruction.</p> <p>Motion to approve the updated calendar including April 24th as a school day was made by Ahmed Adam and seconded by Javed Mohammad. Motion passes unanimously.</p>	Eman Ibrahim	6:50--6:55
4	<p>2022-23 Safe Learning Plan: Eman reviewed the Updated Safe Learning Plan with the Board.</p> <p>Motion to approve the updated Safe Learning Plan was made by Javed Mohammad and seconded by Ahmed Adam. Motion passes unanimously.</p>	Eman Ibrahim	6:55-7:00
5	<p>2022-23 Wellness Policy: Eman reviewed the updated Wellness Policy with the Board.</p> <p>Motion to approve the updated Wellness Policy was made by Javed Mohammad and seconded by Ahmed Adam. Motion passes unanimously.</p>	Eman Ibrahim	7:00-7:05
6	<p>Executive Director Report: We are looking to hire a Building Sub. SNA enrollment is currently at 192 students. New families are inquiring for the next SY. 2023-24. We have a waitlist for most grades presently.</p> <p>We will look to increase our advertising.</p> <p>MCA will be April 25- May 12, 2023. KG Fastbridge testing will be May 1-4. NWEA will be May 15-26.</p> <p>Parent/Teacher Conferences were very well attended. Teachers will follow up with families who have not yet had conferences.</p> <p>Mobymax: We are working to get parents more involved. Staff have been training with a Mobymax coach. SNA hosted a MS parent meeting to help engage parents to encourage student participation. As well, MM coaches have been talking directly with students to gain their MM usage.</p> <p>SNA hosted a parent meeting about Social Media safety.</p>	Eman Ibrahim	7:05-7:20

	Eman continues to have weekly check-ins with Mr Rabeaa (SPS). Eman maintains a good relationship with NEO, SNA authorizer.		
7	Operations Report: Leaks in roof are being fixed. Landlord will pay for the repairs. SNA is looking to replace two water heaters- we are working to secure a vendor.		7:20-7:25
8	Other Items: Javed Mohammad proposed an annual review / evaluation of SPS CMO. Motion to have Board Chair and Abdul Khadeer to do the review. Motion was made by Ahmed Adam and seconded by Abdul Khadeer. Motion passes unanimously.		7:25-7:27

Motion for adjournment was made by Ahmed Adam and Seconded by Javed Mohammad.

Meeting adjourned at 7:27 PM

Next Board Meeting: March 30th (tentative/time TBD) to approve Board Elections