



STAR OF THE NORTH ACADEMY

1562 Viking Blvd NE, East Bethel, MN 55011

Phone: 763-450-5560 Fax: 763-434-3399 web: [www. snacharterschool.org](http://www.snacharterschool.org)

April 10, 2017

Dear Parents, Staff, and board members;

Star of the North Academy (SNA) is in its third year of operation. According to Minnesota Statute charter school law 124E.07 and its bylaws, SNA is proceeding with its election. As of today, SNA's current sitting board consists of 6 members and is in full compliance with the state statute. As for this election, 6 positions of the founding board are ending as of June 30, 2017 and are open for election. These are for the seats of Mr. Javed Mohammad as a parent, Mr. Abdul Khadeer as a parent, Mr. Ahmad Abuatieh as a parent, Mr. Abdul Ahmed as a parent, Mr. Mohamed Omar as a community member and Ms. Kathryn Martin as a teacher. The board, staff, and families of SNA are indebted to all for the great service they have provided to school as board members. All the members are eligible to run again.

ELIGIBLE CANDIDATE:

Please be aware that all parents and guardians of students at SNA are eligible to run and to nominate others to run for the parent's seat on SNA board. Also, all licensed teachers working at SNA as teachers are eligible to run and nominate other licensed teachers to run for the teacher's seat on SNA board for this term. It is by the law that all school officers and staff including elected and ongoing board members will be required to pass a background check before being appointed on the board.

ELIGIBLE VOTERS:

According to the Minnesota Statute 124E.07, staff members employed at the school, including teachers providing instruction under a contract with a cooperative, members of the board of directors, and all parents or legal guardians of children enrolled in the school are the voters eligible to elect the members of the school's board of directors. Therefore, all parents, guardians, licensed teachers, and board members are the voting members for both positions. Each family is eligible for maximum of two votes only regardless the numbers of their kids enrolled at SNA. Your participation is crucial to the mission of SNA. **The election will take place on June 6, 2017 at SNA.**

On the next page is a detailed outline for the board election plan and timeline, and the SNA board nomination form is attached to this letter.



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Outline for 2017-SNA Board Election Plan and timeline:

Overarching Goals: Open, Transparent, and Compliant

The following steps will be used to ensure SNA Board Elections are compliant with MN state statute 124E.07-2015 for charter schools:

- 1- Sitting board took the following actions:
 - a. Based on terms of current board members, SNA board determined that 6 seats are open for election per our current board.
 - b. The Board appointed the election committee at its 2/21/2017 board meeting, and Mr. Lulzim Axhijaj as head of the election committee.
- 2- The head of the election committee will ensure that the following steps take place:
 - a. Announce (website, mailer home) the board nomination window, the Election Day, and provide application process 30 days before the election dates, April 10 - June 6th, 2017.
 - b. Accept and receive nominations and candidates Resumes and Bios from April 10 to April 24, 2017.
 - c. Determine candidate eligibility for election based on MN charter School Statute 124E.07.
 - d. Finalize election ballot and disseminate eligible candidates' bios to all SNA families and staff (website, mailer home), May 10th, 2017.
 - e. Conduct the election, June 6th, 2017
 - f. Communicate detailed results with parents & staff (website and mailer home) on June 8th, 2017.
 - g. Ensure new board members are aware of new board training requirements and MN charter school law 124E.07 and their starting date of taking office.
- 3- SNA Administration will:
 - a. Welcome newly elected board members who will take office as of 7/1/2017 for three-year term.
 - b. Inform all board members of SNA board meeting dates of 2017/2018 fiscal year.

Please, let me know if you have any questions or concerns. Please email me at laxhijaj@snacharterschool.org or call me at 763-450-5561

Lulzim Axhijaj (Executive Director, Head of Election Committee)



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Candidate Form for SNA Board Election

To Apply, complete and send this candidate form

Send it via email to laxhijaj@snacharterschool.org or US mail or drop off at SNA front office to the attention to Mr. Lulzim (Luli) Axhijaj, **by April, 24, 2017 (5:00 PM)**. A completed candidate form includes:

- 1- Full Name (First-Last): _____
- 2- Phone Number: _____
- 3- Email address: _____
- 4- Attach a letter (not to exceed 1 page, double spaced, font size 12) explaining why you want to become a board member and assurance of no conflicts of interest.
- 5- Attach a resume (2 pages maximum)
- 6- Attach a bio can be included in the election ballot (Not to exceed 100 word)

Include a photo for media purposes (Optional).