

## SNA Board Meeting for February 15, 2014

4301 Central Avenue, Columbia Heights, MN, 55421

Call the Meeting to Order: 11:00 AM

Board Members Present: Mary Hunn, Luann Petricka, Maria Nezami, Rabia Mumtaz, Kimberly Rowan

Board Members Absent: Lubna Moon

Others Present: Adbdul Khadeer, Javed Mohammad

Community Comment 5 – 10 Minutes:

*Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming this evening.*

### 1. Adoption of Agenda and Addendums

Motion to adopt by Maria Nezami /second Rabia Mumtaz/ Passed unanimously

### 2. Discussion/Action Items

Item No	Subject	Presenter	Time
1	<b>ED Job Description</b> Motion to approve the ED job description by Rabia Mumtaz/second Maria Nezami/ Passes unanimously	All	20 minutes
2	<b>Setup Interviews for Hiring ED</b> Motion to approve the set up interviews for Hiring ED by Luann Petricka/second Maria Nezami/Passes unanimously	All	20 Minutes
3	<b>Search/Interview Business Manager</b> Motion to approve search and interview business manager by Luann Petricka /second Maria Nezami/ Passes unanimously	All	20 minutes
4	<b>General Discussion</b> There was a discussion around putting together the criteria and requirements for the building search. Abdul Khadeer was tasked with putting together the building criteria document.	all	15 Minutes

### 3. Adjournment