

SNA Board Meeting Minutes 03-20-2018

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:35 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Kathryn Martin, Mohamed Omar, Abdul Khadeer, Ahmad Abuatieh

Board Members Absent: Abdul Ahmed

Others Present: Lulzim Axhijaj, Pat Bernhoft, Chuck Spiker

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the meeting agenda by Ahmad Abuatieh and Second by Mohamed Omar. Motion passes unanimously

Motion to approve meeting minutes as presented by Abdul Khadeer and Second by Kathryn Martin. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Reports Our total expenditure is 67%. Overall, there are no financial concerns for the month of February Motion to approve the financial reports as presented by Ahmad Abuatieh and Second by Kathryn Martin. Motion passes unanimously.	Luli	6:40-6:52
2	Enrollment Update Since our last meeting, SNA has enrolled 4 more students. Since the beginning of the year, SNA enrolled an additional 20 students. Our goal for the 2018-2019 school year is to reach 170 students.	Luli	6:52-6:58
3	2017-2018 Calendar Adoption Due to a school closing on March 5 th , SNA added another school day to the calendar.	Luli	6:58-7:04

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	<p>Motion to adopt the calendar as presented by Luli to add another day to the calendar by Mohamed Omar and second by Kathryn Martin.</p>		
4	<p>Board Training</p> <p>The board received training from Chuck Spiker.</p> <p>Dr. Speiker began the "refresher" portion of the evening by congratulating board members on their recent awards, including the MDE Finance Award for the third straight year.</p> <p>Board members had a discussion about enrollment at SNA. It is growing at present and today stands at 153 (up from 133 at beginning of the year). A discussion was held on providing board members the ADMs and the PUs in their board packet. That led to a discussion on Fund Accounting (2 handouts). Some work in the future should be done on SNA's Fund Balance Policy.</p> <p>The board discussed how to conduct an appropriate evaluation of the director. This led to an extensive discussion of process, timeline, people involved, etc.</p> <p>Dr. Speiker suggested a rewrite of the bylaws sometime in April or May to attend more specifically to certain portions of the document.</p> <p>Throughout the evening we kept returning to the issue of recruitment of board members. The focus of the discussion was how to involve parents and community members in the school itself. The board discussed creating meaningful committees, involvement with student activities, welcoming parents with International Night or Somali Night, etc.</p>	<p>Chuck Spiker</p>	<p>7:05-8:35</p>

Adjournment

Motion for adjournments made by Kathryn Martin and second by Javed Mohammad. Motion passes unanimously. Meeting adjourned at 8:49