

SNA Board Meeting Minutes 04-17-2018

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:41 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Kathryn Martin, Abdul Khadeer, Ahmad Abuatieh, Abdul Ahmed

Board Members Absent: Mohamed Omar

Others Present: Lulzim Axhijaj, Maureen Kroening, Justine Cox, Crystal Axelson, Miranda Grant, Meaghan McMillen

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the meeting agenda by Abdul Ahmed and Second by Ahmad Abuatieh. Motion passes unanimously

Motion to approve meeting minutes as presented by Abdul Khadeer and Second by Kathryn Martin. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Report Our revised budget is based on 140 students. SNA will be over budget in Special Education Instruction. While some areas in supplies and materials are also over budget, others are under. As of April, SNA's expenditures exceed its revenue. However, at this point in the year, that is common. There are no concerns with the budget at this point in time. Motion to approve the income statement and financials as presented by Tracy by Abdul Khadeer and Second by Ahmad Abuatieh. Motion passes unanimously	Tracy	6:48-6:59
2	Budget for 2018-2019 Overall, the budget is similar to the 2017-2018 budget. There are some areas that were increased due to an anticipation of an increase in enrollment. The budget was created with some room for additional purchases.	Tracy	6:59-7:07

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	Motion to approve the 2018-2019 Proposed Budget as presented by Tracy by Abdul Ahmed and Second by Ahmad Abuatieh. Motion passes unanimously.		
3	<p>2018-2019 Audit Proposals</p> <p>Luli presented three auditor proposals to the board. 2/3 auditors were similar in price. The third auditor was much lower in price, however, did not provide the services to meet our needs. The board narrowed down to two options. In the end, the board decided to use the same auditor.</p> <p>Motion to pick BergankDVK for our auditor for the next 3 years by Javed Mohammad and Second by Ahmad Abuatieh. Motion passes unanimously.</p>	Luli	7:07-7:20
4	<p>Enrollment Update</p> <p>SNA gained 2 additional students since our last meeting. As of 04/17/2018, SNA has 31 applications for the 2018-2019 school year have been submitted, 17 of which will be enrolled in Kindergarten.</p>	Luli	7:20-7:22
5	<p>Academic Update</p> <p>The board looked over comp scores from Term 3.</p>	Luli	7:22-7:34
6	<p>2017-2018 Calendar</p> <p>Due to a school closing on April 16th, the board will add May 4th to the calendar as school day.</p> <p>Motion to approve the amended calendar by Ahmad Abuatieh and second by Kathryn Martin. Motion passes unanimously.</p>	Luli	7:34-7:39
7	<p>2018-2019 Calendar</p> <p>Motion to approve the 2018-2019 calendar by Ahmad Abuatieh and second by Abdul Ahmed. Motion passes unanimously</p>	Luli	7:39-7:45
8	<p>Family Appreciation Lunch</p> <p>The parent appreciation lunch will take place on May 12th.</p>	Luli	7:45-7:48
9	Intent to Return (Staffing for 2018-2019)		

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	Lulzim does not intend to return for the 2018-2019 school year. Javed Mohammad and Ahmad Abuatieh will form a committee to find a new executive director.	Luli	7:48-8:08
10	Student Intent to Return for 2018-2019 Majority of the forms returned have indicated an intent to return. Luli will continue to collect data from the surveys. A report will be created for the next meeting.	Luli	8:09-8:11

Adjournment

Motion for adjournments made by Javed Mohammad and second by Abdul Khadeer. Motion passes unanimously. Meeting adjourned at 8:11