

SNA Board Meeting Minutes 04-18-2017

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:43 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Kathryn Martin, Mohamed Omar, Ahmad Abuatieh, Abdul Khadeer

Board Members Absent: Abdul Ahmed,

Others Present: Maureen Kroening, Lulzim Axfhijaj, Wendy (NEO Authorizer)

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve meeting agenda by Ahmad Abuatieh and Second by Mohamed Omar. Motion passes unanimously

Motion to approve meeting minutes from 02-28-17 by Abdul Khadeer and Second by Ahmad Abuatieh

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Report For the most part, we are in line with our budget. One thing we will keep an eye on will be Special Education. At the end of February, our revenues exceeded our expenditures. For the month of March, our revenues exceeded our expenditures. Overall, our net income is solid. Motion to approve financial reports as presented by Tracy for the month of February and March by Javed Mohammad and second by Ahmad Abuatieh. Motion passes unanimously	Tracey	6:54-7:08
2	2017-2018 Budget Our budget is based on 170 students. For the most part, our budget was formed through this year's spending. Our budget for staff is based on 15 teachers/staff. If our enrollment exponentially increases, we will have to review our budget for things such as curriculum and instructional tools. With this budget in mind, our revenue is predicted to exceed	Tracey	7:09-7:25

SNA Board Meeting Minutes 04-18-2017

	<p>our expenditure. Again, we will have to review our budget based on our student's needs, particularly with special education services.</p> <p>Motion to approve the 2017-2018 budget based on an enrollment of 170 students by Ahmad Abuatieh and second by Mohamed Omar. Motion passes unanimously</p>		
3	<p>Enrollment Update</p> <p>In February we were at 161 students. Since then, we have dropped our enrollment by 2 students and currently sit at 159 students.</p>	Lulzim	7:25-7:28
4	<p>Academic Update</p> <p>Third through seventh grade COMPs were cumulative and included all material covered from Term 1 and Term 3. Third and fourth grade averages and proficiency decreased from Term 2 to Term 3, however, the level of rigor on the assessments were slightly higher and Term 3 included content from the entire year.</p> <p>The number of office visits continues to decrease due to the success of the behavior system and increased management skills in several classrooms</p> <p>Teaching and staff positions for next year have been posted on EdPost and the MN Hiring Fair website. Maureen Kroening and Kathryn Martin will be conducting interviews at the MN Hiring Fair on April 21st.</p>	Lulzim	7:28-7:48
5	<p>2017-2018 Calendar</p> <p>Staff Development will start on August 14th and will continue for a total of 2 weeks. Open House will be on August 23rd, but discussion will be held about hosting an information session for parents in early August.</p> <p>There was discussion about changing the dates of the science fair to another time during the school year. The hope is that students may be able to enter the regional or state competition</p> <p>Motion to approve the 2017-2018 calendar by Abdul Khadeer and second by Ahmad Abuatieh</p>	Lulzim	7:39-7:45

SNA Board Meeting Minutes 04-18-2017

6	<p>2017-2018 Student intent to return forms</p> <p>52 families completed and returned their intent to return forms. More information will be provided at our next meeting when we collect more data and get more forms back.</p>	Lulzim	7:45-7:46
7	<p>Parent Surveys</p> <p>As of today, 45 surveys have been received. 44/45 states that they are satisfied with their child's education at Star of the North Academy. The surveys represented SNA's success. The lowest rating was in regard to transportation services.</p>	Lulzim	7:46-7:54
8	<p>8th Grade for 2017-2018 and Facility Expansion</p> <p>Based on enrollment, it is beneficial to expand to 8th grade. We have received multiple applicants for staff positions in the middle school. Finding licensed teachers for these positions are a priority.</p> <p>Discussions to complete the basement have been held and will continue to be held. Plans include a bathroom, elevator, and finished classrooms. A meeting between 2-3 board members, SNA's landlord, and architect will be put into place next week.</p>	Lulzim	7:54-8:02
9	<p>Staffing</p> <p>We have received multiple applicants for staff positions in the middle school. Finding licensed teachers for these positions are a priority.</p> <p>Our openings for 17-18 are:</p> <ul style="list-style-type: none"> • Elementary (K-5) • 5-8 Science • 5-8 ELA • English as a Second Language • Special Education 	Lulzim	8:02-8:04
10	<p>Board Election Update</p> <p>A letter was sent to parents and staff regarding the board election process. There are currently no applicants.</p>	Lulzim	8:04-8:08

SNA Board Meeting Minutes 04-18-2017

11	<p>Transportation</p> <p>Because of SNA's location, we cannot partner with another school. The bus company has opened discussion to increase their prices. Another company was looked into that has lower prices and better features. A contract with the new potential bus company will be put together for our next meeting.</p>	Lulzim	8:08-8:23
12	<p>Authorizer Update</p> <p>NEO has moved their framework to Google Sheets. This will allow board members to keep close contact with NEO. Board members will have access to their contract goals.</p> <p>In regards to contract goals, some standards are set through NEO for all their schools. Other contract goals will be set through the board and by teachers. NEO will use these contract goals for contract renewal.</p>	NEO	8:23-8:51

Adjournment

Motion for adjournments made by Javed Mohammad and second by Ahmad Abuatieh. Motion passes unanimously. Meeting adjourned at 8:50