

SNA Board Meeting Minutes 05 18, 2016

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order by at 6:10 PM by Board Chair Mary Hunn

Board Members Present: Mary Hunn, Javed Mohammad, Ahmed Abuatieh, Abdul Khadeer, Caryn Chalstrom

Board Members Absent:

Others Present: Lulzim Axhijaj, Sam Koste, Walid Kandil

Community Comment 5 . 10 Minutes:

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

1. Adoption of Agenda and Addendum

Motion to adopt meeting agenda by Javed Mohammad / second Caryn Charlstrom, motion passes unanimously

2. Approval of previous meeting minute

Motion to approve meeting minutes from 04/20/2016 monthly meeting and 05/04/2016 emergency board meeting by Abdul Khadeer/second by Ahmed Abu Atieh/ Motion passes unanimously

3. Discussion/Action Items

| Item No | Subject | Presenter | Time |
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| 2 | <p>Student Enrollment</p> <p>SNA has received 19 applications for KG and few in other grades. Luli mentioned about his efforts to increase enrollment for the school year 2016 – 2017. He said that he will be distributing flyers at various community events in an effort to improve the enrollment. Board member Ahmed mentioned that he has been reaching out to the people he knows and has sent some of them to the school and will continue to do so.</p> | Lulzim | 20 Minutes |

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| 5 | <p>7th Grade</p> <p>Board member Ahmed Abuatieh presented the work of the 7th grade research committee. He mentioned that all of the parents who attended the committee meetings and most of the teachers are in favor of adding 7th grade. The committee also took in to consideration the revenue that would be generated and the expenses incurred with addition of 7th grade. He said based on the input from parents, teachers and the additional revenue the committee recommends that the board should proceed with adding 7th grade for school year 2016-2017.</p> <p>Motion to approve the addition of 7th grade made by the Ahmed Abu Atieh/Second by Abdul Khadeer/ followed by discussion and motion passes with Caryn Chalstrom voting a Nay.</p> | Ahmed Abu Atieh | 40 Minutes |
| 4 | <p>Financial Update</p> <p>Tracey Fiercek presented the financial report and two proposed budgets for 2016 -2017. One based on grades K-6 and another with the addition of 7th Grade. It was proposed that the board should look in to revising the budget in future to include additional curriculum for reading program.</p> <p>Motion to approve the financial report as presented by Tracey by Ahmed Abu Atieh/ Second by Javed Mohammad, motion passes unanimously</p> <p>Motion to approve the budget as presented by Tracey based on 175 students by Abdul Khadeer/ second by Ahmed AbuAtieh, motion passes unanimously</p> | Tracey Fiercek | 20 Minutes |
| 6 | <p>Truancy Policy</p> <p>Motion to approve Truancy & Attendance policy and Medical Emergency Response Policy by Ahmed Abu Atieh/Second by Abdul Khadeer, motion passes unanimously</p> | Luli | 10 Minutes |
| 7 | <p>Facility Lease</p> <p>Lulzim presented the 5 Year facility lease from the landlord. Caryn Chalstrom just mentioned if SNA is planning to stay in the building for 5 years and would be suitable for High School. Javed Mohammad mentioned that the facility should be adequate for K – 8 and it has plenty of open land that the school may consider build out in future for high school if needed. Mary Hunn also said that it is a good facility with ample space.</p> <p>Motion to approve the lease as presented by Javed Mohammad/Second</p> | Luli | 30 Minutes |

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| | Ahmed Abu Atieh, motion passes unanimously. | | |
| 8 | <p>Hiring Update</p> <p>1st through 3rd grade teachers have accepted the contracts. KG, 4th, Middle School LA, Middle School Science, Middle School Social Studies, Special ED/Title, Arabic Teacher are still open and will be posted on Edpost.</p> | Luli | 5 Minutes |
| 9 | <p>Admin Structure</p> <p>Based on the events that happened during the school year, the current director of instruction being on medical leave and feedback from the teachers about the need for strong educational leader the board discussed about creating a new position for Education Director. The board discussed the various options for this position and finally came to a conclusion that the Education Director will report to the board.</p> <p>Motion to create an Education Director position by Abdul Khadeer/ Second Ahmed Abu Atieh motion passes unanimously.</p> | All | 30 Minutes |
| 10 | <p>Executive Director Contract Renewal</p> <p>The board members discussed the contract renewal for the Executive Director Lulzim Axhijaj</p> <p>Motion to approve Luli's contract by Javed Mohammad/Second Ahmed Abu Atieh, motion passes by 3 votes.</p> | Board members | 30 Minutes |
| 11 | <p>Lulzim Presented his Professional Development Plan.</p> <p>Motion to approve Luli's PDP by Abdul Khadeer/ Second Ahmed Abu Atieh, motion passes unanimously.</p> | Lulzim | 10 Minutes |

Adjournment

Motion for adjournment made by Abdul Khadeer /Second Javed Mohammad/Motion passes unanimously. Meeting adjourned at 9:25 PM.