

SNA Board Meeting Minutes 08-15-2017

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:55 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Kathryn Martin, Mohamed Omar, Abdul Khadeer, Abdul Ahmed

Board Members Absent: Ahmad Abuatieh

Others Present: Lulzim Axhijaj, Maureen Kroening, Justine Cox

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to add Fundraising to the meeting agenda and approve meeting agenda by Abdul Ahmed and Second by Abdul Khadeer. Motion passes unanimously

Motion to approve meeting minutes from 06-20-2017 by Kathryn Martin and Second by Javed Mohammad. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Report Due to school being out of session in July, there were minimal changes to the July finances. There are no financial concerns at this time. Motion to approve the financial report as presented by Tracey Fiereck by Abdul Khadeer and second by Mohamed Omar. Motion passes unanimously.	Tracey Fiereck	7:03-7:11
2	Audit There was one finding on our audit. Lulzim will work with the bank to correct this finding.	Tracy Fiereck	7:11-7:13
3	Academic Update Open House is on Wednesday, August 23 rd . An email will be sent to parents with an agenda for the evening. The bus company will present to parents about expectations. Parents	Lulzim	7:13-7:22

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	will also be given their JMC logins.		
4	<p>Staffing and hiring</p> <p>All position except Arabic have been filled. Lulzim, Maureen Kroening and Kathryn Martin have had multiple interviews and are looking to hire this week.</p>	Lulzim	7:22-7:26
5	<p>Enrollment Update</p> <p>Our current enrollment is 154 students. 43 students left SNA since the 2016-2017 school year. Lulzim will contact those families to address why they left SNA. A survey will be sent to those families.</p> <p>An enrollment committee will be formed between Lulzim Axhijaj, Maureen Kroening, Kathryn Martin, and Javed Mohamed. These members will meet on Thursday, August 17th to create a recruitment plan for the next several weeks. A tentative plan for the remainder of the school year will also be created.</p>	Lulzim	7:26-8:04
6	<p>Transportation</p> <p>Lulzim and Maureen Kroening met with the new bus company, American Student Transportation. The meeting reviewed routes, behavior, seating charts, and bus cameras.</p>	Lulzim	8:05-8:11
7	<p>Facility update</p> <p>The elevator shaft has been installed. We are still waiting for the electrician to finalize installment. The elevator is set to be complete by Wednesday, August 23rd. The basement classrooms are still being painted. The classrooms are predicted to be complete by the end of this week.</p>	Lulzim	8:11-8:18
8	<p>Calendar</p> <p>A couple changes were made to the calendar. The science fair was moved to December 15th. 8th grade graduation was added to the calendar and kindergarten graduation was moved to the last day of the school.</p> <p>Motion to approve the calendar as presented by Adul Khadeer and second by Abdul Ahmed. Motion passes unanimously</p>	Lulzim	8:18-8:22
9	<p>Lease Aid Approval</p>		

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	The lease aid has been approved	Lulzim	8:22-8:24
10	Fundraising A fundraising committee will be put together. The committee will consist of Abdul Ahmed and Abdul Khadeer.	Lulzim	8:24-8:30

Adjournment

Motion for adjournments made by Abdul Khadeer and second by Abdul Ahmed. Motion passes unanimously. Meeting adjourned at 8:30