

SNA Board Meeting Minutes 10-17-2017

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:41 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Kathryn Martin, Mohamed Omar, Abdul Khadeer

Board Members Absent: Abdul Ahmed, Ahmad Abuatieh,

Others Present: Lulzim Axhijaj, Maureen Kroening, Dana Southward

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve meeting agenda as amended by Abdul Khadeer and Second by Mohamed Omar.
Motion passes unanimously

Motion to approve meeting minutes as amended on item no. 5 on 09-19-2017 by Javed Mohammad and Second by Kathryn Martin. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Reports There were few changes during the month of September. There are no financial concerns at this time Motion to approve the financial stated as presented by Javed Mohammad and second by Kathryn Martin. Motion passes unanimously.	Lulzim	6:49-7:00
2	Budget Javed and Lulzim will have a meeting with the authorizer to discuss the budget. Board members will approve the budget at the next meeting.	Lulzim	7:00-7:09
3	Policies The board reviewed the 808 Capital Asset Policy Motion to approve the 808 Capital Asset Policy by Javed Mohammad and second by Mohamed Omar. Motion passes unanimously	Lulzim	7:09-7:15

SNA Board Meeting Minutes 10-17-2017

4	<p>Academic Update</p> <p>MEA is on Thursday, October 19th. Teachers can choose to attend MEA workshops or work at school. On Friday, October 20th, teachers will participate in a social studies for elementary training led by Ms. Martin.</p> <p>The formal observation window for teachers opened on Monday, October 16 and will close on October 27.</p> <p>The number of student office visits in comparison to the 2016-2017 school year has decreased dramatically.</p>	Lulzim	7:15-7:30
5	<p>Enrollment Update</p> <p>Our current enrollment is 151 students. We recently enrolled 11 new students. The 11 students came on Monday, but some did not return on Tuesday. Lulzim will reach out to these families to address why they did not return to school.</p> <p>The board discussed new enrollment techniques. At our next meeting we will add website update to our agenda. Lulzim and Kathryn Martin will sit down to discuss the website between now and then.</p>	Lulzim	7:30-7:50
6	<p>Authorizer Board Observation Report</p> <p>NEO reviewed the meeting on 09-19-17. SNA complied on all components of the review. NEO suggested tracking enrollment by number of students who dropped and enrolled each month.</p>	Lulzim	7:50-7:55
7	<p>Facility Update</p> <p>A final facility check will be conducted on Thursday, October 19th, 2017</p>	Lulzim	7:55-7:57
8	<p>ED Contract Renewal</p> <p>Motion to continue ED contract for the next year by Abdul Khadeer and second by Mohamed Omar. Motion passes unanimously</p>	Javed	7:57-7:59

Adjournment

SNA Board Meeting Minutes 10-17-2017

Motion for adjournments made by Javed Mohammad and second by Kathryn Martin. Motion passes unanimously. Meeting adjourned at 7:59