

## SNA Board Meeting Minutes 09-21-2016

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:35 PM by Chair Javed Mohammad

Board Members Present: Javed Mohammad, Ahmad Abuatieh, Abdul Khadeer, Abdul Ahmed

Board Members Absent:

Others Present: Mohamed Omar, Matt Mayer, Lulzim Axhijaj, Kathryn Martin, Maureen Kroening

Community Comment 5 . 10 Minutes:

*Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.*

### 1. Adoption of Agenda and Addendum

Motion to adopt meeting agenda by Ahmad Abuatieh / second Javed Mohammad , motion passes unanimously

Meeting minutes

Motion to approve meeting minutes from 08/01/2016 by Abdul Ahmed and Second by Ahmad Abuatieh, motion passes unanimously.

### 3. Discussion/Action Items

Item No	Subject	Presenter	Time
1	<b>Audit Report</b> Matt Mayer from KDV presented the Audit report and congratulated SNA for not having any findings. He also pointed out that SNA has been doing well in increasing the enrollment which makes the school financially stable and recommended working towards the goal of having a healthy fund balance.  Motion to accept the audit report presented by Matt Mayer by Ahmad Abuatieh /Second Abdul Khadeer, motion passes unanimously.	Matt Meyer	30 Minutes

2	<p><b>Student Enrollment</b></p> <p>The current enrollment is 161. Board members discussed about the opportunity to increase the enrollment by reaching out to the existing parent body.</p>	All	35 Minutes
3	<p><b>Staffing Update</b></p> <p>Luli mentioned that the Physical Education position is still open since Caryn Chalstrom left the school. Still posting for the Physical Education position.</p>	Lulzim	15 Minutes
4	<p><b>Board Members</b></p> <p>SNA has the teacher board member position open as the teacher board member Caryn Chalstrom left the school. Also, the community board member position became open as board member Abdul Khadeer became a parent board member. Two potential board members were presented to the board. Mohamed Omar for the community board member position and Kathryn Martin for the teacher board member position.</p> <p>Motion to add Mohamed Omar to the board as a community member by Ahmad Abuatieh /Second Abdul Khadeer, motion passes unanimously.</p> <p>Motion to add Katheryn Martin to the board as teacher member by Abdul Khadeer/ Second Abdul Ahmed Jama, motion passes unanimously.</p> <p>The board member nominated Abdul Ahmed as the treasurer going forward as he has accounting and auditing experience and Kathryn Martin as the secretary.</p> <p>Motion to approve appointment of Abdul Ahmed to the treasurer position by Javed Mohammad/Second Ahmad Abuatieh, motion passes unanimously</p> <p>Motion to approve appointment of Kathryn Martin to the secretary position by Abdul Ahmed/second Abdul Khadeer, motion passes unanimously.</p>	All	40 Minutes

5	<b>Financial Institution</b> Motion to continue to use US Bank as SNA's financial institution by Ahmad Abuatieh / Second Abdul Khadeer/Motion passes unanimously	Lulzim	10 Minutes
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#### Adjournment

Motion for adjournment made by Javed Mohammad /Second Abdul Khadeer/Motion passes unanimously. Meeting adjourned at 8:26 PM