

SNA Board Meeting Minutes October 17, 2015

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order by at 10:00 am by Board Chair Mary Hunn

Board Members Present: Mary Hunn, Javed Mohammad, Abdul Khadeer, LuAnn Petricka

Board Members Absent:

Others Present: Lulzim Axhijaj, Mathew L. Mayer, Brett Studer, Caryn Chalstrom

Community Comment 5 . 10 Minutes:

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

1. Adoption of Agenda and Addendum

Motion to adopt meeting agenda by Javed Mohammad/ second Luann Petricka, motion passed unanimously

2. Approval of previous meeting minute

Motion to approve meeting minutes from 08/15/15 monthly board meeting by Luann Petricka/second by Javed Mohammad/ Motion passed unanimously

3. Discussion/Action Items

Item No	Subject	Presenter	Time
1	Student enrollment update There are currently 151 students enrolled.	Lulzim Axhijaj	10 Minutes
2	Financial Reports & Budget Mr. Mayer from KDV presented the audit report to the board and said that for the first year of the operation the school has performed really well and does have appropriate internal controls. He suggested that board should think about setting a policy to achieve a fund balance between 15 – 30%	Matthew Mayer	30 Minutes

	over the course of couple of years. Motion to adopt the audit report as presented by Matthew Mayer from KDV by Luann/Second by Abdul Khadeer/ Motion passes unanimously		
3	Staff hiring Update for 2015-2016 Still looking to hire a 6 th grade teacher and Arabic teacher.	Lulzim Axbijaj	10 Minutes
4	Academic/Student Performance Update for 2015-2016 Luli Shared with the board that SNA has been recognized as a Reward School by the Minnesota Department of education. Great accomplishment!!!	Lulzim Axbijaj	10 Minutes
5	Board Meeting Motion to move the board meeting from third Saturday of the month to third Wednesday of the month at 6:00 PM by Luann Petricka/Second Javed Mohammad/ Motion passes unanimously.	All	5 Minutes
6	Board Member Motion to add Caryn Chalstrom as a teacher board member by Luann Petricka/ Second Javed Mohammad/ Motion passes unanimously. Motion to vote Britteny WalterStroff off of the board by Abdul Khadeer/second Luann Petricka/ Motion passes unanimously	All	20 Minutes
7	Policies Motion to authorize Electronic File Transfer policy by Luann Petricka/Second Abdul Khadeer / Motion passes unanimously Motion to approve the school facilities access policy by Luann Petricka/ Second Abdul Khadeer/ Motion passes unanimously		30 Minutes
8	Miscellaneous Motion to continue to use US Bank as SNA's financial institution by Luann Petricka/ Second Abdul Khadeer/Motion passes unanimously		10

4. Adjournment

Motion made for adjournment made by Javed Mohammad/ second Luann Petricka /Passes unanimously. Meeting Adjourned at 12:25 PM.