

## SNA Board Meeting Minutes 04-15-19

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:36 PM by Chair Javed Mohammad

Board Members Present: Kathryn Martin, Javed Mohammad, Mohamed Omar, Abdul Khadeer

Board Members Absent: Abdul Ahmed, Ahmad Abuatieh,

Others Present: Dawn Madland, Wendy-NEO, Luli, Jean Newman-NEO

Community Comment: 5-10 minutes

*Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.*

### Adoption of Agenda and Addendum

Motion to approve the meeting agenda with the amendment of adding Strategic Planning to the agenda as presented by Mohamed Omar and Second by Abdul Khadeer. Motion passes unanimously

Motion to approve meeting minutes from February as presented by Kathryn Martin and Second by Javed Mohammad. Motion passes unanimously.

### Discussion/Action Items

Item No.	Subject	Presenter	Time
1	<b>Financial Reports</b>  The board review the financial statements and reports from the month of February and March. There were no areas of concern for the months of February and March.  Motion to approve the financial reports for the months of February and March as presented by Javed Mohammad by Mohamed Omar and second by Javed Mohammad. Motion passes unanimously	Javed Mohammad	6:45-7:02
2	<b>Revised Budget</b>  Transportation is one of our biggest expenses. By reducing the number of school days for the 2019-2020 school year, SNA is looking at saving \$11,172.  Luli was able to reduce the lease during the 2018-2019 by \$52,000. Luli is currently negotiating the lease to try to bring the lease down by \$50,000 for the 2019-2020 school year.  SNA is looking at our use of Freckle. It was observed that	Luli	7:02-7:30

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	<p>Freckle was not being used to its fullest this year. Subscriptions for 2018-2019 was \$4,250. If we switch to IXL, our subscription would be \$3,000, saving \$1,250.</p> <p>With other adjustments in the budget, the total savings for 2019-2020 budget equals to around \$80,000. Luli will lock down these numbers by our next meeting.</p>		
3	<p><b>Performance Framework and Contract Renewal</b></p> <p>Wendy walked the board through NEO's contract. Wendy will be sending a copy of the contract to the board members with the idea that we will review the contract at our next meeting to approve.</p>	Wendy-NEO	7:30-8:00
4	<p><b>Enrollment Update</b></p> <p>SNA lost 4 students since our last meeting. 86 students have confirmed that they will return for the 2019-2020 school year. Walid will continue to push recruiting efforts. Dawn has also hired a videographer to create a short promotional video for SNA that we will have on our website.</p>	Dawn	8:00-8:07
5	<p><b>Academic Program Update</b></p> <p>MCA testing officially began today. SNA teachers have concluded their peer observations. Overall, this was a very positive experience for teachers. Dawn has started the second round of formal observations.</p>	Dawn	8:07-8:15
6	<p><b>Policy and Academic Excellence Committee Update</b></p> <p>The main purpose of the Academic Excellence Committee was to bring parents, teachers, and admin together to plan for the future of SNA. The committee has already had two meetings, where we discussed what SNA is doing well and what we can improve on. One idea that was brought up was to give parents the options of completing 10 volunteer hours throughout the school year or make a donation.</p>	Javed and Dawn	8:15-8:20
7	<p><b>Draft Calendar Review for 2019-2020 school year</b></p> <p>The board has postponed the review of the draft calendar for the 2019-2020 school year until our next meeting</p>	Javed	8:20-8:20
8	<p><b>Strategic Planning</b></p>	Javed	8:20-8:30

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	We will include strategic planning in our next board meeting by starting at an earlier time, 5pm.		
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Adjournment

Motion for adjournments made by Kathryn Martin and second by Javed Mohammad. Motion passes unanimously. Meeting adjourned at 8:30