

SNA Board Meeting Minutes 09-06-2018

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:15 PM by Chair Javed Mohammad

Board Members Present: Kathryn Martin, Mohamed Omar, Abdul Khadeer, Javed Mohammad

Board Members Absent: Abdul Ahmed, Ahmad Abuatieh,

Others Present: Dawn Madland

Community Comment: 5-10 minutes

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the meeting agenda with adding two additional meeting agenda items of discussing our next board and changing the board meeting times and dates moving forward by Abdul Khadeer and Second by Kathryn Martin. Motion passes unanimously

Motion to approve meeting minutes as presented by Abdul Khadeer and Second by Kathryn Martin. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Financial Report SNA's enrollment is lower than expected. In response, the budget will need to be revised. The audit was clean. Motion to approve the financial statements and reports from July as presented by Tracey by Mohamed Omar and Second by Kathryn Martin	Tracey Feireck	6:25-6:38
2	Lease Aid Application Our lease aid application was approved. The board also discussed looking into the lease to review what type of maintenance is included in our lease. The board will look into getting various bids for maintenance work moving forward.	Dawn Madland	6:38-6:50
3	Enrollment Update Our current enrollment is 158. It is expected that we will have around 6 more students arriving in the following weeks.	Dawn Madland	6:50-7:00

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4	<p>Staffing Update</p> <p>Early in July, the 5th grade teacher resigned. We hired a new 5th grade teacher. Since the last meeting we also hired a new Special Education teacher, as well as an Arabic teacher, Title I teacher.</p> <p>Luli is staying on staff as a consultant to help SNA with transportation, finances, and operations.</p>	Dawn Madland	7:00-7:10
5	<p>Pre-Service and Open House</p> <p>SNA teachers participated in various professional development sessions from outside speakers. One session discussed ESL students in the classroom. Another session discussed behavior management.</p> <p>The open-house was a success. There was a smaller turnout than we had hoped. When building the 2019-2020 calendar, SNA will be sure to look carefully at the time and date of the open house.</p>	Dawn Madland	7:10-7:15
6	<p>Marketing and Outreach</p> <p>SNA will continue to reach out to families via t-shirts, flyers, community outreach. Dawn Madland and Walid Kandil will work together to continue to develop enrollment and marketing techniques.</p>	Dawn Madland	7:15-7:20
7	<p>North Star Report</p> <p>The board look at the North Star Report. It is clear that there are needs for reading achievement as SNA falls behind the statewide achievement.</p>	Dawn Madland	7:20-7:25
8	<p>BCA forms</p> <p>Board members signed BCA forms</p>	Dawn Madland	7:25
9	<p>Next Board Meeting</p>	Javed	7:25

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	The Board decided to wait until October to have our next board meeting.	Mohammad	
10	Board Meeting Times and Days The board discussed meeting the 2 nd Thursday of the month starting in November. We will approve this decision at October's meeting.	Javed Mohammad	7:25-7:28

Adjournment

Motion for adjournments made by Kathryn Martin and second by Mohamed Omar. Motion passes unanimously. Meeting adjourned at 7:30