

SNA Board Meeting Minutes 9-23-2021

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:42 PM by Board Chair Javed Mohammad

Board Members Present: Keely Dutcher, Javed Mohammad, Abdul Khadeer, Ahmad Abuatieh

Board Members Absent: Mohamed Omar

Others Present: Dawn Madland, Walid Kandil, Susan Wong, Tu Nguyen (NEO), Mike Pocrnich, CPA

Community Comment: 5-10 minutes:

Tu from NEO commented that the NEO Board voted to extend the contract with Star of the North Academy to 5 years (2024).

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the amended meeting agenda made by Keely Dutcher and seconded by Ahmad Abuatieh. Motion passes unanimously.

Motion to approve amended August 26, 2021 SNA board minutes made by Abdul Khadeer and seconded by Javed Mohammad. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Individual with Authority Language Approved for Dawn Madland: The Board approved Dawn Madland to be designated the "Identified Official with Authority" (IOwA) for Star of the North Academy. Motion to approve the IOwA designation was made by Ahmad Abuatieh and seconded by Keely Dutcher. Motion passes unanimously.	Javed Mohammad	6:45-7:00
2	Review & Approval of the Three Year Strategic Plan: The goal areas the Strategic Planning Committee along with the Board will work to accomplish are: Board member(s) recruitment, new building, enrollment growth, and student performance. The SPC will meet virtually to come up with activities to reach set goals. Motion to approve the Three Year Strategic Plan as presented with a plan to add activities was made by Keely Dutcher and seconded by Javed Mohammad. Motion passes unanimously.	Dawn Madland	7:00-7:10
3	Review And Approval of Personnel Policies: Dawn reviewed the Personnel Policies. She revised some of them per recommendations from the Law firm hired to review SNA Personnel Policies. Motion to approve the SNA Personnel Policies as presented was made by Keely Dutcher and seconded by Javed Mohammad. Motion passes unanimously.	Dawn Madland	7:10-7:15
	Break		7:30-7:40
4	Financial Reports: Mike reviewed the Financial highlights for August 2021. The audit is being completed and will be presented at the October SNA Board meeting. There was discussion of the PPP Loan status. Mike will reach out to Sterling State Bank regarding PPP forgiveness information.	Mike Pocrnich	7:40-7:50

6	Operations Report: Walid reported on the status of improvements being made to the building. The Board requested he breakdown the cost of each project and share the information with the Board and landlord. The Board asked Dawn & Walid to check into the E-Rate Program - which helps schools obtain affordable broadband).	Walid Kandil	7:50-8:05
7	Academic Report: Dawn gave an update on the COVID-19 cases affecting the school & 1st grade quarantine. Math Corp. will start in November. Students are taking the NWEA test this week.	Dawn Madland	8:05-8:12

Motion for adjournment was made by Keely Dutcher and Seconded by Ahmad Abuatieh .

Meeting adjourned at 8:14 PM