

SNA Board Meeting Minutes 10-21-2021

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:45 PM by Board Chair Javed Mohammad

Board Members Present: Keely Dutcher, Javed Mohammad, Abdul Khadeer, Ahmad Abuatieh

Board Members Absent: Mohamed Omar

Others Present: Dawn Madland, Susan Wong, Ahmed Adam

Community Comment: 5-10 minutes:

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the amended meeting agenda made by Keely Dutcher and seconded by Ahmad Abuatieh. Motion passes unanimously.

Motion to approve amended September 23, 2021 SNA board minutes made by Abdul Khadeer and seconded by Javed Mohammad. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Revised Safe Return to Learning Plan 2021-2022 School Year Dawn updated the SNA COVID Safe Return to Learning Plan. The changes pertain to testing & transportation. <i>Testing:</i> SNA will continue to offer bi-weekly COVID saliva testing for staff. Also, the school is providing BinaxNOW COVID-19 antigen self-tests which can be sent home with symptomatic students when a parent/guardian picks them up. Teachers with symptoms can also use the BinaxNOW Rapid OTC test. <i>Transportation:</i> In the event that there is a disruption to bus transportation services on the part of the bus company due to COVID, parents will be asked to drive their students to school or car pool with other families. We will attempt to provide families with as much notice as possible if this occurs. Motion to approve the Revised Safe Learning Plan for SY 2021-22 as presented was made by Ahmad Abuatieh and seconded by Keely Dutcher. Motion passes unanimously.	Dawn Madland	6:50- 7:00
2	Financial reports: Tabled until the November meeting. Mike is absent from today's meeting.		7:00- 7:10
3	Kindergarten and Building Expansion: SNA currently has 157 students enrolled. Classes with the most students are: Kindergarten (25) & 5th grade (23). Dawn discussed using the south/lower level area of the building for the 5th grade classroom. There will need to be repairs & updates done to the area. Dawn posted for a kindergarten teacher but didn't receive any candidates. She proposed that Kindergarten would use the current Kindergarten room for Large Group and the class would split into two smaller groups for part of the day - one group would stay in the room & the other group use the current Staff Room.	Dawn Madland	7:10- 7:15
4	Operation Report: Dawn summarized the breakdown of improvement costs for the year so far. AC units/Air quality HVAC improvements-\$60,000, Maintenance,	Dawn Madland	7:40- 7:50

	parking lot resurfacing, floor waxing, cameras, wiring & cabling- \$47,000, Construction of new MS classrooms- \$36,000.		
5	<p>Academic Report- Assessment data: Monday, October 25th will be the Parent Advisory Committee meeting at the Johnsville library in Blaine. Items to be discussed: Parent volunteer opportunities, fundraising ideas, school board participation and input on important committees reports.</p> <p>Field Trips this year: MS went to Base Camp at Fort Snelling, grades K-2 to Pinehaven Farm and grades 3-5 will go to a production at the Children’s Theater in November.</p> <p>New staff: Hanadi Alshaikhi will start as a Math Corp tutor.</p> <p>Staff development: Dawn sent Personal Professional Growth Plan forms to all teachers. They will come up with goals based on the school goals in the NEO Performance Framework.</p> <p>Dawn reviewed the Assessment data with the Board. In order to address the drop in math scores, SNA purchased a new math curriculum (Math Expressions), brought in a Math Corp. tutor, hired two Math Interventionists, and will offer after-school tutoring.</p>	Dawn Madland	7:50- 8:05
7	<p>Data Practice Training: MN Charter Board members need to do online training on safe-guarding private data- complete the training and submit certificates. Dawn will share the link with all members.</p>	Dawn Madland	8:05- 8:12
8	<p>New Board Member: Ahmed Adam introduced himself and spoke about his experience/knowledge/background in the field of Education. A motion to approve Ahmed Adam as a Star of the North Academy Board Member was made by Abdul Khadeer and seconded by Keely Dutcher. Motion passes unanimously.</p>	Ahmed Adam	
9	<p>Dawn’s Phasing Out Plan: The Board is looking to create a timeline for Dawn’s departure/sabbatical. Administration/staff will have an Organizational meeting to discuss duties/positions & next steps. The Board thanked Dawn for all her hard work- families’ feedback shows Dawn has worked hard to build positive relationships and teachers feel supported.</p> <p>Javed discussed the possibility of using a charter management organization and what they can do for SNA. A CMO is an educational organization that operates charter schools in the United States. A motion to proceed in exploring CMO options for SNA was made by Keely Dutcher and seconded by Javed Mohammad. Motion passes unanimously.</p>	Javed Mohammad	

Motion for adjournment was made by Keely Dutcher and Seconded by Ahmad Abuatieh .

Meeting adjourned at 8:12 PM