

SNA Board Meeting Minutes 12-22-2021

1562 Viking Blvd NE, East Bethel, MN

Call the Meeting to order at 6:38 PM by Board Chair Javed Mohammad

Board Members Present: Keely Dutcher, Javed Mohammad, Abdul Khadeer, Ahmad Abuatieh

Board Members Absent: Mohamed Omar, Ahmed Adam

Others Present: Dawn Madland, Walid Kandil, Tu Nguyen (NEO), Andrew Grice (BerganKDV) Magdy Rabeaa (Executive Director, Students Prepared to Succeed)

Community Comment: 5-10 minutes:

None

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

Motion to approve the amended meeting agenda made by Keely Dutcher and seconded by Ahmad Abuatieh. Motion passes unanimously.

Discussion/Action Items

Item No.	Subject	Presenter	Time
1	Presentation of 2021 Audit by Andrew Grice, Accountant with BerganKDV. We were given a clean audit but there was 1 internal control issue when it came to "collateral" insurance with our cash balance. Dawn and Javed will meet with Mike Pocrnich about this and clearing it up with US Bank. We ended the year with a 25% fund balance. A motion to approve the audit was made by Ahmad Abuatieh and seconded by Keely Dutcher. It passed unanimously.	Andrew Grice, BerganKDV	6:45-7:10
2	Financial Reports: November Financial Reports were tabled until the January 20 th board meeting.	Dawn Madland	7:10
3	Presentation to the Board on Students Prepared to Succeed Response to Star of The North Academy's RFP Seeking CMO Support. Mr. Rabeaa joined the board meeting via Zoom and discussed the ways in which his CMO can provide administrative support to SNA. Board members had questions and concerns regarding the following: *length on contract which is 5 years but want to review the benefits of this service after 1 year and renew at that time instead of an automatic renewal.	Magdey Rabeaa	7:10-7:50

	<ul style="list-style-type: none"> *The cost of the services *who the executive director/principal are employed by * what are they ways they will improve the school *what sorts of grants will they bring to the school <p>Mr. Rabeaa responded to questions reassuring the board that that SPS will work with the needs of the school.</p> <p>Javed asked the board for approval to sign the proposal but the board will need to approve the contract at the January 20th meeting. A motion to approve authorization for Javed to do this was made by Ahmad Abuatieh and seconded by Abduhl Khadeer. A vote was taken and it passed unanimously.</p>		
4	<p>The board discussed and approved the extension of the school's contract with NEO. NEO is providing this extension to all schools because of the disrupted data and operations of the schools due to the pandemic. Tu will send documents to the board for approval signatures. Keely Dutcher made the motion to approve this extension and it was seconded by Abdul Khadeer. A vote was taken and it passed unanimously</p>	Javed Mohammad and Tu Nguyen, NEO	7:50- 8:05

Motion for adjournment was made by Keely Dutcher and Seconded by Ahmad Abuatieh.

Meeting adjourned at 8:07 PM