

SNA Board Meeting Minutes

December 17th, 2024

Star of the North Academy
1562 Viking Blvd NE, East Bethel, MN

Meeting called to order at 5:42 PM by Board Chair Javed Mohammad

Board Members Present: Javed Mohammad, Fikret Ajdinovic & Zeenat Ahmed

Board Members Absent: Abdul Khadeer & Natoli Umer

Others Present: Eman Ibrahim, Magdy Rabeaa, Mindy Wachter, Roby Thomas (Thomas and Company), and Jennifer (NEO)

Community Comment: 5-10 minutes:

Comment is the only open forum portion of today's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during today's meeting. Thank you for coming.

Adoption of Agenda and Addendum

A motion to approve the board meeting agenda was made by Fikret Ajdinovic and seconded by Javed Mohammad, motion passed unanimously.

A motion to pass the previous meeting minutes agenda made by Javed Mohammad and seconded by Zeenat Ahmed, motion passed unanimously.

1	Review & Approve November Financials: Mindy from BKV presented November 2024 Supplemental and Financial Reports. The FY25 lease aid applications for both campus have been approved by MDE. A motion to pass the financial report was made by Javed Mohammad and seconded by Zeenat Ahmed. Motion passed unanimously.	Mindy Wachter	5:50 – 6:10PM
2	Review Audit Report for FY 2024: Roby Thomas presented the Audit Report for the year 2023-2024. A motion to approve the Audit Report was made by Javed Mohammad and seconded by Fikret Ajdinovic. Motion passed unanimously.	Roby Thomas	6:10- 6:30PM
3.	Review Legislative Compliance Checklist: The board members reviewed the Legislative Compliance Checklist and approved two policies. Policy 591 – Admission and School Lottery:	Javed Mohammad Eman Ibrahim	6:30- 6:45PM

	<p>A motion to approve the updated Admission and School Lottery was made by Zeenat Ahmed and seconded by Javed Mohammad. Motion passed unanimously.</p> <p>Policy 211 – Nepotism</p> <p>A motion to approve the Nepotism Policy was made by Zeenat Ahmed and seconded by Javed Mohammad. Motion passed unanimously.</p>		
4.	<p>Executive Director Report</p> <p>Enrollment Update:</p> <ul style="list-style-type: none"> • Coon Rapids Campus: 184 students • East Bethel Campus: 146 students • Total Enrollment: 330 students as of today <p>Staffing Update:</p> <ul style="list-style-type: none"> • Coon Rapids Campus: Fully staffed • East Bethel Campus: Still hiring a 5th-grade teacher; currently, Ms. Suzanne, the instructional coach, is covering this role. <p>Teaching & Learning</p> <p>Academic Goals:</p> <ul style="list-style-type: none"> • Achieve 15% growth in grade-level proficiency on MCA Reading, Math, and Science. • Ensure 80% or more of students meet or exceed expectations on the NWEA assessment. <p>Instructional Support & Professional Development:</p> <ul style="list-style-type: none"> • Instructional coaches provide classroom feedback and model best practices for teachers. They meet one-on-one with teachers to review lesson plans and ensure instructional alignment. • Peer learning: Teachers learn from one another through peer reviews. • Best Practices Platform: A dedicated space for teachers to share effective strategies. • Formal Observations and Professional Learning Communities (PLC) are conducted regularly. • Lesson Planning: <ul style="list-style-type: none"> ○ Teachers submit unit lesson plans to instructional coaches weekly or bi-weekly for feedback. ○ Daily exit tickets are used to assess lesson effectiveness. 	Eman Ibrahim	6:45-7:00PM

	<ul style="list-style-type: none"> • Professional Development Sessions: Held on the 2nd and 4th Friday of each month, led by instructional coaches. <p>Student Interventions & Initiatives:</p> <ul style="list-style-type: none"> • Coon Rapids Campus: Two intervention teachers provide targeted math and reading support for students below proficiency. • East Bethel Campus: Middle school teachers implement interventions using the WIN (What I Need) model, grouping students by proficiency levels (green, yellow, orange). Classroom teachers also serve as interventionists during WIN time. • Reading Initiative: Recognition of a "Reader of the Month" during monthly assemblies. <p>Assessments & Events:</p> <ul style="list-style-type: none"> • MAP and FastBridge Testing begin on January 21st. • Trimester 2 starts on December 2nd. • Parent-Teacher Conferences: Scheduled for February 6th and 7th. • NEO Learning Walk: <ul style="list-style-type: none"> ○ Held yesterday at East Bethel Campus to observe effective classroom strategies. ○ Focus Areas: <ul style="list-style-type: none"> ▪ 3rd grade: Classroom management and student engagement. ▪ 5th grade: Learning objectives and lesson standards. ▪ 8th grade: Reading strategies, including read-aloud and small group instruction. ○ Feedback: Observers noted strong teacher-student relationships, confidence-building strategies, and effective engagement techniques. 		
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Motion for adjournment was made by Javed Mohammad and seconded by Ms Zeenat Ahmed. Motion passed unanimously.

Meeting was adjourned at 7:00PM

Next SNA Board Meeting is scheduled on Tuesday, February 18th at 6PM.